



**JOB OPPORTUNITY
DEPARTMENT OF CORRECTIONS
WHITTLESEY ROAD
P.O. BOX 863
TRENTON, NJ 08625**



THIS POSTING IS ONLY OPEN TO THE FOLLOWING:

- Current Department of Corrections employees who are permanent in a competitive title or a Civil Service Commission-approved non-competitive title. Subject to current promotional and hiring restrictions
- State employees who are permanent in a competitive title or a Civil Service Commission-approved non-competitive title. Subject to current promotional and hiring restrictions
- Interested individuals who meet the stated requirements

Issue Date: April 12, 2024

Posting No.: 156-24

TITLE: Storekeeper 2 **SALARY:** \$48,056.98 - \$67,611.10

LOCATION: Northern State Prison, Business Office – Newark, NJ

JOB DESCRIPTION: Under the limited supervision of a supervisory official in a state department, institution, or agency, or a local jurisdiction coordinates the activities of workers engaged in receiving, storing, keeping inventory, and issuing supplies, parts, materials, and equipment; has charge of the operation of a storeroom, serves as team lead; does related work as required.

REQUIREMENTS

EXPERIENCE: Three (3) years of experience in work involving receiving, storing, safeguarding and recording parts, materials, equipment, and supplies of varied types in an organized storeroom.

RESIDENCY REQUIREMENT: Newark residents receive first hiring preference.

PLEASE INCLUDE RESUME IN YOUR RESPONSE. POSTING TITLE AND NUMBER MUST BE INCLUDED IN THE SUBJECT LINE OF YOUR E-MAIL. ALL ATTACHMENTS MUST BE SENT IN PDF OR WORD FORMAT ONLY. ADDITIONALLY, YOU MUST PROVIDE YOUR E-MAIL ADDRESS. TO BE CONSIDERED, RESPONSES MUST BE POSTMARKED NO LATER THAN APRIL 26, 2024.

Forward Response To: Northern State Prison
Human Resources Department
168 Frontage Road
Newark, NJ 07114

Emailed resumes are to be sent only to: DOC_OHR-Region8@doc.nj.gov